

LLL Preschool Application 2012 - 2013

LLL Preschool does not discriminate in providing services to children and their families on the basis of race, religion, cultural heritage, political beliefs, national origin, marital status, sexual orientation or disability.

GENERAL INFORMATION (PLEASE PRINT CLEARLY)

Child's Name _____ D.O.B ___/___/___ Sex: (circle) **M** **F**

Address _____ City/State/Zip _____

Phone _____ Parent(s)/Guardians _____

Email Address _____

Is child currently enrolled at LLL Preschool? (circle) **Yes** **No**

Were child's siblings enrolled at LLL Preschool? (circle) **Yes** **No**

If yes, please give enrollment dates _____

How did you hear about LLL? Please be specific if listing an advertising source. _____

CLASS CHOICES

Younger Class (Ages: **Must be 3 years by December 31, 2012** to approx. 3 years, 9 months)

_____ Tuesday, Wednesday, and Thursday Mornings (8:45 - 11:15)

_____ Tuesday, and Wednesday Mornings (8:45 - 11:15)

Older Class (Ages: **Must be 4 years by December 31, 2012** to 5 years)

_____ Mornings (8:45 - 11:15, 3 or 4 days per/week)

Please prioritize and tell us which days you are interested in if your child is offered a position (*please note*: your preference of days/number of days will not affect the odds of your child receiving a position):

_____ Tuesday, Thursday, and Friday (three days)

_____ Wednesday, Thursday, and Friday (three days)

_____ Tuesday through Friday (four days)

Comments: _____

PLEASE SEND APPLICATION AND \$45.00 APPLICATION FEE TO THE REGISTRAR:

Lana Silvestro *3 Beech Circle* Andover, MA 01810

LLL Preschool Application Information

November, 2011

Prospective Families:

Thank you for your interest in LLL Preschool. The following letter will provide you with information regarding the application process.

Due Date: The application must be returned to the Registrar **no later than January 20, 2012.**

Fee: A **NON-REFUNDABLE** application fee of \$45 must accompany the application by the date given above. Checks should be made payable to LLL Preschool.

Lottery: The lottery will be held on **January 24, 2012.**

Please review the enclosed lottery fact sheet, which includes the explanation of LLL's lottery process, by which each child's placement in a class is determined.

Age requirement: The age requirements are:

For the Younger Class: Child must be 3 years old by December 31, 2012.

For the Older Class: Child must be 4 years old by December 31, 2012.

Tuition: Tuition is determined on an annual basis. This year's fees are as follows:

2 days/week	\$2,232/year
3 days/week- Younger Class	\$3,042/year
3 days/week- Older Class	\$2,646/year
4 days/week	\$3,087/year

Payment: Tuition payments are made quarterly based on the following schedule:

Payment Dates 2012-2013	2 Days	3 Days		4 Days
		Younger	Older	
February 10 th (Deposit)*	\$248	\$338	\$294	\$343
September 1 st	\$744	\$1,014	\$882	\$1,029
December 1 st	\$744	\$1,014	\$882	\$1,029
March 1 st	\$496	\$676	\$588	\$686

* The deposit serves as tuition payment for May 2013.

Program Hours:

	Younger Classes	Older Classes
Age:	2.9 years - 3.9 years	3.9 years - 5 years
Hours:	2 or 3 mornings/week (Tuesday, Wednesday, Thursday) 8:45 am - 11:15 am	3 or 4 mornings/week (Tuesday - Friday) 8:45 am - 11:15 am
Student/Teacher Ratio:	14:3	19:3

Current Openings: LLL currently has 14 openings for the YOUNGER class and 19 openings for the OLDER class.

Notification: All applicants will be notified by mail regarding placement status immediately following the lottery. A **non-refundable** deposit, equal to one-month's tuition, will be required to secure your child's spot upon acceptance. The deposit is due to the Registrar by February 10, 2012.

Website: Please visit our website, www.lllpreschool.com for further information about our programs.

Thank you for your interest in LLL Preschool! Please feel free to contact us for additional information. Linda Torrasi, the Program Director, can be reached at 978-475-7722 and Lana Silvestro, Registrar, can be reached at 978-749-8909.

LLL Preschool Lottery Procedures

1. Applications are Sent Out as Follows:

- New students and siblings of former students: An application can be downloaded from our website, www.lllpreschool.com, beginning November 10, 2011 or by contacting the school directly.
- Returning students: Applications will be placed in student's cubbies on November 10, 2011 or an application can be downloaded from our website, www.lllpreschool.com. Students who are interested in returning to LLL for a 2nd or 3rd year must go through the application and lottery procedures.
 - **Note to Returning Students:** Students who wish to return for a 2nd or 3rd year MUST complete the application and pay the designated application fee.

2. Class Preference - On the application, parents may be asked to indicate their 1st and 2nd preferences for class days.

- There is a "comment" space on the application that may be used to indicate a specific request or circumstance. This will allow you to clarify choices and any issues.

3. Prioritization - Applications for the OLDER class that are received by the designated due date are prioritized as follows:

- Priority #1 → Students returning to the OLDER class for a second year
- Priority #2 → 2nd year returning students and siblings of current or prior students
- Priority #3 → New students

Applications for the YOUNGER class that are received by the designated due date are prioritized as follows:

- Priority #1 → Siblings of current or prior students
- Priority #2 → New students

4. Siblings Attending Together

- Twins or multiples will enter the lottery on a single slip of paper if parents wish them to attend at the same time. We cannot extend this guarantee to children who apply to LLL after the class has been established.

5. Lottery process

- The lottery is conducted by the following: LLL Director, Administrative Board Chairpersons, Vice-Chairperson, and Registrar. Class placements are determined by the above priorities, in the order in which each child's name is "pulled from the hat", and by gender. (LLL attempts to achieve a 50/50 boy to girl ratio in its classes.)
- Notification of placement status is immediately mailed to all participants.

6. Change of Class Status

- Any request for a change in a student's class, such as adding a day or switching days, must be presented to the Registrar who will confirm with the school Director. No changes in class status may take place on an informal basis between parents.

7. Waiting List:

- Students who have accepted a placement in one class may not be on a waiting list for an alternate class.
- LLL attempts to achieve a 50/50 boy to girl ratio in its classes. The waiting list for each class is divided by gender and, when possible, openings that occur are filled by a same gender child to achieve the 50/50 ratio.
- Names added to the waiting list after the lottery is conducted are done so on a first-served basis with no priority status applied.
- An applicant to LLL may be placed on the waiting list if:
 1. The applicant is drawn in the lottery after the class is filled. This applicant will be placed on the waiting list in the exact order drawn for the class of their choice as originally indicated in the application.
 2. The applicant's family contacts the school after the lottery has been conducted. The applicant will be placed on the waiting list for the class of their choice in the order received by the Registrar.